



BEKKI JO SCHNEIDER INTERN COMPANY, SUMMER 2025
late April – mid-August; specific dates flexible

Kentucky Shakespeare's summer intern program extends the education portion of our mission into the summer performance season. The intern company is composed of college students and early career professionals who gain practical experience alongside professional artists and theatre-makers. Interns are an integral part of the Kentucky Shakespeare Festival.

The intern company experience includes mentorship within the company and conversations with local professionals in various fields, under the direction of Associate Artistic Director Amy Attaway.

Interns are provided a weekly stipend of \$250. Housing is not provided. The day-to-day schedule differs by department, but all interns should expect to work 5 or 6 days a week, including nights and weekends.

Each intern will spend most of their time working within their department, but the whole intern company is expected to participate in load-in, changeovers, and strike. Each intern will have the opportunity to take a department-specific leadership role in the Globe Players production at the end of the season. Those positions are specified based on each intern's skill level and interest.

A great candidate is pursuing a career in the theatre and is ready to be a positive member of our creative team. We look for candidates with some training in their field, ability to multi-task, eagerness to learn, desire for challenge, and the ability to maintain good humor and patience in the delightful heat of Kentucky summers.

Kentucky Shakespeare's summer season includes our three-play professional season, a production by our Globe Players professional training company for high school students, a production by the Louisville Ballet, a late-night production on alternate weekends, and nightly pre-show performances by community groups.

Kentucky Shakespeare is committed to maintaining a diverse and inclusive environment and welcomes applicants without regard to race, color, religion, gender, gender identity or expression, familial status, sexual orientation, national origin, ability, age, or veteran status.

Amy Attaway, Associate Artistic Director

Internships are available in the following departments:

ACTING

Cast in significant roles * A full-time part of the acting company

Acting interns audition and are hired based on casting needs. These interns have full access to the training opportunities and will be asked to participate in some technical work, including changeovers. Acting intern positions are almost always filled by students from universities in or near Louisville.

ARTS ADMINISTRATION

Learn Arts Management and Marketing * Mostly weekdays

The arts administration intern works directly with the administrative staff on managing the data entry, marketing, and organization involved in mounting and maintaining the summer season. With the Producing Artistic Director, the Arts Admin intern will assist in producing content and promoting social media accounts as well as additional grass-roots marketing. The arts administration intern will participate in load-in and strike with the Front of House staff and may be asked to perform production duties as needed, including changeovers.

COSTUMES/WARDROBE

Stitching * Laundry * Maintenance * Variable Schedule

The costumes intern spends the beginning of the summer working alongside the designer and professional stitchers in the shop. The First Hand will assign projects based on the intern's skill level. Once the shows open, the intern will divide their time between wardrobe and the shop. Wardrobe duties might include laundry and fixes during the day or participating in show runs as a wardrobe assistant. During the Globe Players production, the costumes intern might serve as design assistant or wardrobe crew. The costumes intern will participate in costumes load-in, changeovers, and strike.

ELECTRICS

Hang and focus * Run the board * Backstage as needed

The electrics intern spends the first several weeks of the contract on maintenance in our storage warehouse and hang-and-focus in the park. The intern will have the opportunity to shadow the Lighting Supervisor and Assistant Lighting Supervisor as the board op for the professional season and have the potential of stepping in as board op for the Globe Players, Louisville Ballet, and late-night performances. In addition, the electrics intern will learn the basics of the sound A2 position to occasionally fill in for that role. The electrics intern will participate in load-in, changeovers, and strike.

FRONT OF HOUSE

Maintain the audience space * Greet the public * Work with volunteer ushers

The front of house intern works with primarily with the House Manager during performances in the park. For the first few weeks of the internship, they will work with the staff in distributing marketing materials and setting up the audience-related areas of the park. When the shows open, the FOH intern works with the Producing Artistic Director and House Manager evenings in the park, handing out playbills and surveys, interacting with audience members and volunteers, and helping maintain the physical atmosphere and guest experience in the park. The nightly work includes moving tables and signage in and out of the onsite building and picking up litter in the audience area, in addition to witnessing the magic of the audience in the park!

FRONT OF HOUSE: Strolling Performer

Entertain audience members * Pose for pictures * Assist FOH team as needed

This is a new position for summer 2025. There is flexibility built in so that the position might take on other roles as well. Like the Kids' Globe intern, the Strolling Performer should be self-motivated, enthusiastic, and ready to adapt each night. Ideal candidates might be adept at juggling, musical instruments, or other crowd-pleasing tricks. The intern in this position will be in the park every night, working closely with the rest of the FOH team and the Producing Artistic Director.

EDUCATION: Globe Players – late June – early August

Alumni * Rehearsal Assistant * Weekdays

The Globe Players internship is filled by an alumnus of the program who has a desire to give back and continue learning. Working alongside the Director of the Globe Players Professional Training Program, this intern will fill the role of rehearsal assistant, with potential actor coaching and dramaturgy based on specific needs as determined by the Director. The Globe Players intern will potentially assist in other areas of the theatre as needed.

EDUCATION: Kids' Globe

Teaching the kiddos * Nights and weekends primarily * Self-directed

This Education intern facilitates and teaches in the Kids' Globe, our interactive educational exhibit at the park. The intern will work with artistic and education staff to develop activities around each of the mainstage productions and set up the Kids' Globe tent and supplies before every performance. In addition, this intern will work with the front of house interns to set up and strike the tables and signage for the performances. They might be asked to participate in load-in, changeovers, and strike.

EDUCATION: Camp Shakespeare – late May – late July

Camp Shakespeare admin assistant * Daytimes and Friday nights

This Education intern assists the Director of Creative Engagement with administrative and teaching duties for Camp Shakespeare, our summer program for kids ages 5-18. This intern's time is split between the office and Camp Shakespeare classrooms. On most Friday nights the intern will assist with the Central Park

performances for each workshop group. They might be asked to participate in load-in, changeovers, and strike.

PRODUCTION

Carpentry * Sound * Run Crew

The production interns spend the early part of their contract primarily with the sets department, assisting with the build and installation of scenery. They may also assist with lighting and sound equipment installation. When the shows open, the schedule will adjust based on the needs of each production and the skills of the interns. Production interns will serve as run crew on at least one show during the summer season. Production interns will learn the A2 sound position, which involves maintaining microphones and working with actors during performances. Sometimes daytime work might be requested in lieu of evenings. On the Globe Players production, depending on their skills and desire, the production interns will take a leadership role in procuring or painting scenery. Production interns will participate in load-in, changeovers, and strike.

PROPS

Craftsperson * Run Crew * Maintenance

The props intern works with the Props Manager and Technical Director for the first several weeks, building and procuring the props for the season and potentially assisting with light carpentry and painting. When the shows open, the props intern will transition to run crew on the shows, or other duties as needed. The props intern will maintain and care for the props as they are used throughout the summer. On the Globe Players production, the props intern will take a leadership role in procuring or creating the props. The props intern will participate in load-in, changeovers, and strike.

STAGE MANAGEMENT

Rehearsals * Paperwork * Run Crew

The stage management intern serves as a second ASM for the whole season, working alongside our professional stage managers in every aspect of the productions. Like all stage management positions, the position requires daytime and evening work. The SM intern will spend many hours in the park as well as maintaining paperwork and sitting on book during rehearsals. At the end of the season, there is the opportunity for the SM intern to take a more leading SM role in either the Globe Players or Ballet performances. The stage management intern will participate in every load-in, changeover, and strike.

*CAMP SHAKESPEARE: Those interested in teaching should inquire about opportunities in our 10-week summer camp program, which serves kids ages 5-18.

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